

# **CANOPY ROOF REPAIR BID**

## **1. GENERAL**

- Perform all work in accordance with applicable codes, local ordinances, and requirements of Lake County.
- The Contractor shall provide all required permits, plans, engineering, and inspections to provide a completed project.

## **2. PURPOSE**

- The purpose of this solicitation is to select a qualified Contractor to provide for the repair of the canopy roof at the landfill scalehouse. The repair shall be done using like kind and quality of materials. Repair shall include replacement of necessary supporting structure, gutter, and trim panels. At the completion of repair, holes shall be sealed to prevent leaks, and the replaced pieces shall be painted to match existing.

## **3. WALK-THROUGH**

- The Contractors shall attend a mandatory walk-through at the facility where work is proposed and are also required to carefully examine any supplied drawings and/or specifications and be thoroughly aware regarding any and all conditions that may in any manner affect the work to be performed under the contract. No additional allowances will be made for lack of knowledge of these conditions.

## **4. METHOD OF PAYMENT**

- The Contractor shall submit an invoice to the County's Designated Representative after all work has been completed. Submittal of the invoice shall not exceed thirty (30) calendar days from the delivery of the goods or services. Under no circumstances shall the invoice be submitted to the County in advance of the work being completed.
- All invoices shall contain the contract and/or RFQ number, date and location of delivery or service, and confirmation of acceptance of the goods or services by the appropriate County representative. Failure to submit invoices in the prescribed manner will delay payment, and the Contractor may be considered in default of contract and its contract may be terminated. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.
- **Invoices shall be sent to:**

Lake County Facility Administration  
PO Box 7800 Tavares, FL 32778-7800

## **5. BUSINESS HOURS OF OPERATION**

- Work shall be performed between the hours of 6am – 7pm on Sundays. Work shall at no time interfere with the day-to-day operations of the facility.

## **6. PAINTING SPECIFICATIONS**

- All painting work shall be done in strict accordance with the paint manufacturer's recommendations.
- Do not apply paint until substrates are free of conditions that will inhibit proper coating adhesion or appearance.
- Ensure substrates' moisture content is within tolerances recommended by paint manufacturer prior to application of paint.
- Paint shall only be applied when environmental conditions recommended by the manufacturer are met.
- All surfaces to be painted shall be prepared in a workmanlike manner with the objective of obtaining a clean dry surface free from dust, dirt, debris, rust, scale, and all foreign matter. No surface shall be painted before the surface meets the requirements of the paint manufacturer.

- Hardware accessories, machined surfaces, plates, lighting fixtures, locksets, hinges, and similar items in place prior to cleaning and painting, and not intended to be painted, shall be protected or removed, as directed by the County's Designated Representative, during painting operations and shall be promptly reinstalled after painting operations.
- Paint may be applied by experienced painters with brushes, rollers, or other applicators designed for particular applications and shall be free of runs, sags, holidays, or unacceptable marks.
- Paint may be applied by experienced painters using airless sprayers where recommended by the manufacturer. All products used for thinning must be in strict accordance with the manufacturer's instructions.
- All substrates shall receive a minimum of one (1) coat of primer and two (2) finish coats of paint. Additional coats of paint shall be applied, if necessary, to obtain an aesthetically pleasing appearance and the specified thickness and coverage.
- Where manufacturer's recommended materials, surface preparation, number of coats or mil thickness exceed what is shown in the specifications, the recommendations of the manufacturer shall govern.
- Drying times between coats shall conform to manufacturer's instructions.
- The Contractor shall use tarps, drop cloths, and painter's tape to protect work wherever such covering is necessary.
- Any unwanted paint shall be carefully removed without damage to any finish or surface.
- At the completion of all projects the Contractor shall supply Lake County with a report from the paint manufacturer providing verification that all materials were installed and all preparation was completed per the manufacturer's specifications.

## **7. CLEAN-UP**

- The Contractor shall repair any areas of the site damaged as a result of the work at his own expense. Remove surplus material, equipment, and debris from the site. Leave the site clean and neat. All work must be cleaned up prior to the next day of business.

## **8. COMPLIANCE WITH FEDERAL STANDARDS**

- All work to be completed under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

## **9. STAFF**

- The Contractor shall provide adequate personnel, trained in roof repair to properly and satisfactorily complete the County's project and provide aesthetically pleasing, leak free and completely acceptable work.

## **10. LABOR, EQUIPMENT, & MATERIALS SHALL BE SUPPLIED BY THE CONTRACTOR**

- Unless otherwise stated in this solicitation the Contractor shall furnish all labor, equipment, and materials necessary for satisfactory project performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Designated Representative.

## **11. WARRANTY**

- The contractor shall provide a **one (1) year** warranty to include all materials and labor. Defects shall be made good promptly, within the warranty period.

12. PRICING

Item	Unit	Cost
Repair/painting of the existing canopy roof at the Lake County Landfill per these specifications	Each	\$
	Total Cost	\$

END OF SECTION